



AIR PERMIT APPLICATION – RENEWAL CHECKLIST

State Form 51755 (5-04)

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

IDEM - Office of Air Quality - Permits Branch
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[Http://www.IN.gov/idem/air/permits/index.html](http://www.IN.gov/idem/air/permits/index.html)

NOTES:

- The purpose of the Air Permit Application Renewal Checklist is to provide a worksheet that for quickly assessing whether the air permit renewal application includes all necessary information.
- Detailed **instructions** for this checklist are available online at <http://www.in.gov/idem/air/permits/apps/instructions/renewalinstructions.html>.
- All information submitted to IDEM will be made available to the public unless it is submitted under a claim of confidentiality. Claims of confidentiality must be made at the time the information is submitted to IDEM, and must follow the requirements set out in 326 IAC 17.1-4-1. Failure to follow these requirements exactly will result in your information becoming a public record, available for public inspection.

FOR OFFICE USE ONLY

PERMIT NUMBER:

AIR PERMIT RENEWAL CHECKLIST

Complete the checklist, placing a check in the box corresponding to the completion status of each item listed.		INFORMATION PROVIDED	NOT APPLICABLE
1.	Original Air Operating Permit Number:		
2.	Air Permit Application Cover Sheet – includes application tracking information and the signed certification for the renewal application	<input type="checkbox"/>	<input type="checkbox"/>
3.	General Source Data (GSD-01) Form – includes basic source information, contact information, process/emissions unit update information, and local library information	<input type="checkbox"/>	<input type="checkbox"/>
4.	Compliance Certification (CD-05) Form (<i>Title V Sources Only</i>).	<input type="checkbox"/>	<input type="checkbox"/>
5.	Compliance Assurance Monitoring (CAM) Form (<i>Title V Sources Only</i>).	<input type="checkbox"/>	<input type="checkbox"/>
6.	List of exempt, trivial and/or insignificant activities added since issuance of the original permit (<i>if applicable</i>)	<input type="checkbox"/>	<input type="checkbox"/>
7.	List of emission units removed since issuance of the original permit (<i>if applicable</i>)	<input type="checkbox"/>	<input type="checkbox"/>
8.	Copy of Original Air Permit Application or other documentation – illustrating the changes made since the original permit was issued	<input type="checkbox"/>	<input type="checkbox"/>
9.	Copy of Original Operating Permit and Technical Support Document.	<input type="checkbox"/>	<input type="checkbox"/>
10.	Copies of all Notice Only Changes, Administrative Amendments, Revisions, and/or Modifications to the original Air Operating Permit.	<input type="checkbox"/>	<input type="checkbox"/>
	⇒ List Permit Numbers Below:		
11.	The responsible official (or authorized individual) has certified the air permit application by signing the application cover sheet.	<input type="checkbox"/>	<input type="checkbox"/>
12.	Notes: This space is being provided for inclusion of any additional notes that may assist IDEM, OAQ in preparing the renewal permit. You may also attach a letter to the air permit renewal application if additional clarification is needed.		